

LEADTIMES FOR PROCUREMENT

Type:

Submit to:

2 Weeks

SSF (Self Supply Funds-ADB)

Tracy

2 Weeks

Purchase Request (OLAO)

Tracy

ASAP

Purchase Request \$3,000 and below

Tracy/Enid

ASAP

Purchase Request \$3,000 and above

Tracy

Early Bird/Due Date

Purchase Request
(Registration Fee for Travel)

Tracy